



Candidate Information

Position:	Lecturer (Education) in Film
School/Department:	Education (AEL)
Reference:	20/108274
Closing Date:	Tuesday 28 July 2020
Salary:	£36,914 - £40,322 per annum.
Anticipated Interview Date:	Wednesday 12 August 2020
Duration:	This post is available for a period of six months.

JOB PURPOSE:

To teach at undergraduate level covering modules in the Subject Area of Film Studies and Production in the first semester for fixed period of 6 months. To contribute to Area and School administration/outreach activity.

MAJOR DUTIES:

Teaching:

1. Design and deliver teaching and assessment activities for three modules within Film Studies including lectures, setting/marking coursework, practice workshops, and fieldwork to undergraduates and postgraduates.
2. To deliver all material on core module Introduction to Film Studies (level 1), and optional modules British Cinema (level 2) and British Film (level 3). It is anticipated that the appointee will cover a first year introductory module and offer subject level expertise for the higher level modules.
3. Select appropriate assessment instruments and criteria, assess the work and progress of students by reference to the criteria and provide constructive feedback to students.
4. Seek ways of improving performance by reflecting on teaching design and delivery and obtaining and analysing feedback.
5. Plan and develop independent teaching contributions and contribute to the design or revision of course units.
6. Develop appropriate teaching approaches and contribute to curriculum development.

Scholarly Activity:

1. Engage in scholarly activity e.g. participate in conferences, external funding applied for, book reviews and teaching/professional materials published.
2. Develop networking links with relevant professional bodies to ensure that own teaching reflects current best practice in own area of subject specialism.
3. Maintain and develop teaching and subject expertise.

Administration/Contribution to the Community:

1. Contribute to the School's outreach strategy by developing external links.
2. Provide pastoral care for students within own area to ensure, as far as practicable, that relevant issues are dealt with in a timely, sympathetic and effective manner.
3. Carry out designated routine School administrative duties, including, for example, committee work, course administration, etc.
4. Be responsible for the record-keeping associated with teaching and the preparation of teaching materials.

Planning and Organising:

1. Plan and manage own teaching and tutorials as agreed with Head of School/mentor.
2. Design/update modules in line with School's teaching strategy.
3. Deliver modules online to a high standard and using appropriate software and technology to enhance delivery.

Resource Management Responsibilities:

1. Use teaching resources, laboratories and workshops as required.
2. Act as mentor for students.

Internal and External Relationships:

1. Membership of the School Board and Examination Board and such committees relevant to their administrative duties.
2. Collaborate with other staff within School.
3. Involved in developing links or joining external networks to share information and ideas.
4. Contribute to the School's outreach programme by establishing links with local community groups, industries, etc.

ESSENTIAL CRITERIA:

1. Will normally have or be about to obtain a relevant PhD. However in some Schools/Units the requirement may be to have an appropriate professional qualification, or expertise.
2. Some teaching experience in Film Studies.
3. Ability to design course materials and to plan and organise the delivery and assessment of taught courses in own specialism which addresses elements of British cinema.
4. Familiarity and/or experience with online teaching methods and delivery.
5. Ability to contribute to broader management and administrative processes.
6. High level of analytical capability.
7. Ability to encourage commitment to learn in others.
8. Ability to assess and organise resources.
9. Ability to communicate complex information clearly.
10. Effective interpersonal skills to liaise with students and colleagues.